

Meeting Evaluation			
Participant	What worked well?	What could be improved?	What change do you recommend?
<b>Catherine</b>	The visual of the excel sheet - this is almost universally used and most people have some experience with it. The other thing that worked well was having an adept co-facilitator responding quickly to requests. The use of the tabs at the bottom was great. These become the slides as used with ppt.	I can see playing with the visuals more so that the smallest screen is taken into consideration.	Instructions to get to the doc itself through gmail
<b>Jahn Ballard</b>			
<b>Sunny Walker</b>	Your pre-work is evident and awesome. I think it all worked well. Very interesting to do Maestroconference without its screen!	That roadmap to recall at any time where we are in the process would be helpful. Even if it was in the chat box to refer back to.	Share your procedures -- and we all commit to do that each time we do one of these virtually so we continually learn and move forward
<b>Cheryl</b>	Instructions, especially the emails with clarity on what we needed to do upfront.	This time I did not go to the maestro conf screen, I only listened to the conv about getting us into work groups. Would like to know what you did to make it work this time.	I like EMC's idea to shift the blacked out boxes to a more peaceful color.
<b>Sheila</b>	Able to flexibly go to breakouts (with some technology struggle) to finish naming	Greater clarity about the resolve -- it's about the content, not about the process/tool	
<b>Ester Mae</b>	Dual platforms - we're getting better at this - Dual screens are very helpful - And I survived with chat and more chat	I need to beef up my learning about the formula cells - I got stuck on changing one	Still need to figure out how to make it easier for people to sign on... That took almost a half hour tonight with just six of us...
-----		Black color is glaring on the Closing Tab... change to something more peaceful in color for the "blacked out" box	
-----		Need to learn how you added the border formatting... I looked for where that was and didn't find it	
-----		#REF in C3 - Why? and How to delete?	